Car Parking Permits: Pricing Schedule

**New prices from 1 November 2024**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Salary Spine Point\*** | **10-19** | **20-31** | **32-52** | **53+** |
| Permit fees  (per month) | £18 | £32.50 | £50 | £62.50 |

\* See the HR website for [details of the salary scales](https://eur03.safelinks.protection.outlook.com/?url=https%3A%2F%2Fhr.leeds.ac.uk%2Fsalary_scale&data=05%7C02%7Ccarparking%40leeds.ac.uk%7C53dfec2d1008403b422508dcd7200ad5%7Cbdeaeda8c81d45ce863e5232a535b7cb%7C0%7C0%7C638621779826986527%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=MqwZbFUg0MLCPMF8rtTYIOiQGDAOyCiYHY71pTLZjJ4%3D&reserved=0)

Interim Permit deductions are taken monthly in arrears via payroll. Your first deduction may not be taken in the month an application is made due to payroll deadlines. Therefore, your first deduction may be a higher amount.

For staff who are working **part time**, the cost of your permit will be based on your basic salary and how that aligns to the spine points.

**Example:** You are a grade 7 member of staff whose full time equivalent is spine point 33 at £40,521 and works 3 days a week (0.6 FTE).

Your basic salary would be £40,521 x 0.6 = £24,312.60

That would mean your actual salary falls between spine points 14-15 meaning you would pay £18 per month for your permit.

If you actual salary falls below £22,214 (spine point 10) you will pay £18 per month for the permit.

For those whose actual salary falls between spine points i.e. between 17 and 18, you will be aligned with the higher spine point. In this example you would be aligned to spine point 18.

**Non-permit holder staff rates**

Daily rate - £7\*

12 for 10 day passes - £70 (£5.83/day)\*

20 for 15 day passes - £105 (£5.25/day)\*

\*The full amount will be deducted from your next salary payment (subject to payroll deadline).

**Other parking prices**

Contractor Annual Permit - £777 inc. VAT

Departmental Annual Permit - £647.50 (internal payment only)

Motorcycle Annual Permit - £98

Visitor rate# - £7

# Visitor bookings are made by the host department on the PermIT system, and can be paid internally on an cost object upon booking, or by the visitor on the day.